



Kirkstall St Stephen's

Accessibility Plan

April 2022

This school is committed to safeguarding and the wellbeing of all children, and expects our staff and volunteers to share this commitment.

Access Ratings

To assess a particular access feature, a prioritised access rating between A and D was given. Each access rating is explained below:

- **Access Rating A** – Physical building feature that makes it impossible or unreasonably difficult for a disabled people to use a facility or service. Item needs removal, alteration, avoidance or provision of the service by alternative means. This work is required as a priority.
- **Access Rating B** - Physical building feature that should be improved in order to make it easier for a person with a disability to use a facility or service. Works to be carried out in the ‘spirit’ of current legislation and should be prioritised according to need and current situation.
- **Access Rating C** - Item should be incorporated into ongoing building maintenance/refurbishment plans to improve/upgrade access in order to meet the requirements of current legislation.
- **Access Rating D** - Building management/operation issue. Change policies/practices or procedures as soon as it practicable. It is reasonable to expect this to be carried out in order to meet the requirements of current legislation.

Kirkstall St Stephen's

Action Plan
Focus: Access – Curriculum

| Item | Recommendations | Access Rating | Time | Cost | School LEA | Comments |
|---|--|----------------------|----------------|------------------|-------------------|---|
| Training | Provide appropriate staff training to enable them to teach and support disabled pupils | A | When necessary | Evaluate at time | School | That no school policy conflicts with the Equality Act and each and every pupil has equality of opportunity. |
| | To ensure compliance with Equality Act 2010 | D | Ongoing | - | | |
| | SENCO to attend SENCO training and look for more specific sessions for our children. | D | Ongoing | Evaluate at time | School | SENCO and head to assess each relevant course for it suitability to the needs of the school and the children. |
| ICT | Ensure appropriate ICT equipment is available to support the needs of disabled pupils | C | Ongoing | Evaluate at time | School | Incorporated into ICT & SEN co-ordinator's annual budget if required. Laptops provided for specific children with specific needs on the recommendation of the SENCO. |
| Learning and Extra Curricular Activities | Ensure disabled pupils can participate in activities, considering their needs, providing alternative ways of accessing experiences if necessary | A | When necessary | Evaluate at time | School | Review all extra-curricular activities and the year groups involved to ensure no pupil is excluded due to disability or additional needs. |
| Transition | Effective transition of new pupils. Identify pupils who may need additional/ different provision to make sure their transition needs are met. | D | When necessary | Evaluate at time | School | Liaise with nursery providers to identify potential barriers for pupils. Home visits for all new reception pupils Liaise with previous schools for in year transfer pupils. |
| Classroom Organisation | Classrooms will be organised appropriately to accommodate the needs of disabled pupils. Year 3 classroom size | C | When necessary | Evaluate at time | School | Approach Diocese and / or LEA for funding if required |

Kirkstall St Stephen's

Action Plan Focus: Access – Physical Environment

| Area | Recommendations | Asset Plan Ref | Priority | Time | Cost | Responsible | Comments |
|---------------------------------|--|-----------------------|-----------------|--------------------------------|----------------------------------|--------------------|---|
| Approach to School | <ul style="list-style-type: none"> Fence off the bottom border of the car park to prevent access by foot to the car park. | | C | Autumn 2 | £300 | School | Pending approval of the Governing body |
| External Ramps and Steps | <ul style="list-style-type: none"> Steps to 2 playgrounds make wheelchair access impossible without the help of an adult to escort round the outside of the building. (leaving the school grounds) In the event of a pupil requiring wheelchair access we would look at organisational procedures to support the child. The cost of installing ramps or lifts would be very expensive and they would take up playground space which is already inadequate. | | A C | Apply procedures when required | - Evaluate when necessary | School | Diocese support in the event of building project if required. |
| Entrance/ Reception | <ul style="list-style-type: none"> Keep entrance clear of objects and keep a space clear for wheelchair or pushchair access | | D | Ongoing | | School | |
| Corridors | <ul style="list-style-type: none"> Ensure Fire Exit signs are in place where required in main corridor Ensure all signs contrast with walls / consider use of pictorial images on signs as well as words Ensure corridor / fire routes are kept free Disabled toilet currently houses a nappy changing bed and there is a possibility that a wheelchair would not fit in as well as the bed. | | D | Ongoing | 0 | School | Small fire doors sections need to be locked closed at all times, and open only for wheelchair access. |

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| Doors | <ul style="list-style-type: none"> Both double doors into hall need opening for wheelchair access. | | D | Ongoing | 0 | School | |
| Signs & Information | <ul style="list-style-type: none"> Ensure signage is kept up to required standard | | D | Ongoing | 0 | School | |
| Means of Escape | <ul style="list-style-type: none"> Personal Emergency Egress Plans (PEEP) will be formulated where necessary and appropriate support provided for any individuals deemed at risk | | D | When necessary | 0 | School | In all cases where normal access on foot is limited. |
| | <ul style="list-style-type: none"> Ensure consideration is given to the disabled when redecorating or refurbishing the building | | D | Ongoing | | School | |

Evaluation

Kirkstall St Stephen's

Action Plan
Focus: Access – Alternative Formats

| Item | Recommendations | Priority | Time | Cost | School LEA | Comments |
|---------------------------|--|-----------------|----------------|-------------------|-------------------|--|
| Information | Information such as school newsletters will be produced in alternative formats if requested. This will be communicated to parents via notices, the prospectus and on newsletters | D | When necessary | Evaluated at time | School | RNIB to be consulted if/when required. |
| Teaching Materials | Teaching materials will be presented in ways which are accessible to children with disabilities e.g. large print Hearing loop purchased for child with reduced hearing | A | When necessary | Evaluated at time | School | On-going |
| Training | Provide training for staff in the use of technology to assist disabled people. Hearing loop and speech techniques for reception classroom staff. This is to be filtered through school as child moves through the year groups. | A | When necessary | Evaluated at time | School | On-going |

Evaluation