



*Kirkstall St Stephen's*  
*C of E Primary School*

*Charging & Remissions*  
*Policy*

*October 2021*

This school is committed to safeguarding and promoting the wellbeing of all children, and expects our staff and volunteers to share this commitment.

## **KSS School Mission Statement**

We are cherished, we are challenged, we are children of God

## **Our Vision**

We are cherished – we aim to create a caring environment where all children and staff feel welcome, valued, supported and respected.

We are challenged- through a stimulating and challenging learning environment, where achievements are recognised but it is also safe to fail, increasing our resilience.

We are children of God – we recognise the value of each and every individual, encouraging everyone’s unique spiritual development and potential.

## **Our Ethos Statement**

Our school ethos is represented by the KSS Values Tree; showing children’s growth as a tree planted firmly into God’s sustaining love and rooted in our school values of: trust, justice, perseverance, respect, thankfulness and forgiveness.

Jeremiah 17:7-8

Blessed is the one who trusts in the LORD,  
whose confidence is in him.

They will be like a tree planted by the water  
that sends out its roots by the stream.

## **CHARGING & REMISSIONS POLICY**

Under the Education Reform Act 1988 the Governing Body has the responsibility for formulating a policy on the subject of charging for school activities. These activities fall into two categories: those within school time and those wholly or in part outside school time.

### **Activities within school time**

There will be no statutory charge for these activities, but a voluntary contribution to cover the cost will be requested.

### **Activities where more than 50% is outside school time**

A statutory charge will be made for the cost of board and lodgings. Parents who are in financial difficulty should approach the Head Teacher to discuss help with the charges.

### **Activities totally outside school time**

These are by their very nature, voluntary and thus are subject to a statutory charge of the full cost.

- School will ask for voluntary contributions to cover non-statutory charges.
- School cannot finance visits from its own resources. Therefore, any visit that does not attract a sufficient number of voluntary contributions cannot take place.
- It is the Governors' Policy that if a trip takes place, then all eligible children whose parents wish them to, can go;
- It is the Governors' intention that the school will do its best to help parents in financial difficulty.

### **Music Tuition**

There will be no charge for music lessons provided during school hours as part of the national curriculum.

Charges may be made for any instrument and vocal tuition, subject to the parent/carer requesting the tuition. (Small group violin lessons)

### **School Meals**

The Governing Body will determine and publish annually the price to be charged for school meals.

### **Damages and Losses**

Parents will be asked to pay for any breakages, vandalism or other damage caused by their children. This may also include the cost of replacement with respect to any lost textbooks and library books.

## **Extended Services**

There may be a charge for any extended service provision outside of the school day, for example the Before & After School Club, sports clubs etc. These charges will be made clear in advance of the child taking advantage of these services.

## **Governors**

- The Governors on the Resources Committee will monitor the effectiveness of this policy.
- Staff & Governors will ensure the policy is adhered to and revised as appropriate.
- Governors will ask for updates from the Leadership team as appropriate.

Date approved by the Governing Body: 21<sup>st</sup> October 2021

Date to be reviewed: Autumn 2023