



Kirkstall St Stephen's

Church of England Aided Primary School
Headteacher : Mr P Sheppard
<http://www.kirkstall-st-stephens.leeds.sch.uk/>
contactus@kirkstallss.net

Morris Lane
Kirkstall
Leeds
LS5 3JD

T:0113 382 1960
F: 0113 382 1961

School Newsletter

7th January 2022

Dear Parent/Carer,

Training Day 11 February school closed Half term holiday W/C 21 February to 25 February

Welcome back to everyone and we hope that you have all had a peaceful and enjoyable Christmas and New Year break.

Attendance & punctuality

**The class with the best attendance for the week was Year 6 with 93.33%
Year 6, were also the most punctual this week!**

Gentle reminder - the school bell rings at 8.55am to let everyone know that school is open and that all the children should be in their playground ready to be taken into the classroom by their teacher. The school gates will be closed at 9:10am each morning. Anyone arriving after this time should do so through the main school gate and report their attendance to Mrs Wren in the school office.

Those children who are late and arrive after 9.30am are not only marked as late but also lose their morning session mark. They will more importantly miss part or all of the key learning in the first lesson and quite possibly morning assembly.

Please support the school and your children by getting them to school on time every day.

Severe Weather & School Closures

We always endeavour to keep the school open in the event of severe weather, providing it is safe to do so. In the event that we close the school there will be notices on the school website, messages on DoJo and School Spider and the local TV & radio channels will be informed.

Unless you hear otherwise please assume that we will be open and bring your children into school with appropriate clothing.

Please note that it is currently not permitted to enter the school building without prior arrangement. Nobody with symptoms of COVID-19 should enter the Kirkstall St Stephen's C of E (VA) Primary School site for any reason. Please help us to keep our children and staff safe.

Mr P Sheppard
Headteacher

